

President Holly Moore Kowalski called to order a meeting of the Avon Lake Public Library Board of Trustees on Thursday, March 12, 2009 at 7:02 p.m. A roll call was taken and the following trustees were in attendance: Betsey Bell, Jim Clark, Jennifer Kennedy, Irene Keyse-Walker, Larry Kovacs and Holly Moore Kowalski. Also present were Director Mary Crehore, Fiscal Officer Lorie Scheer, Deputy Fiscal Officer Cathi Fischbach, and managers Nick Kelley, Judy Means, Paula Shadle, Ed Zovack and Public Relations Coordinator Jill Ralston. Steve Lavelle and Margo Hirth were also in attendance.

Steve Lavelle read the oath of office and was sworn in by Holly as a Trustee of the Avon Lake Public Library Board of Trustees.

Margo Hirth, from the Community Foundation of Lorain County, distributed packets to the Trustees which contained information about the Community Foundation of Lorain County and the Avon Lake Public Library Endowment Fund. For the benefit of the new trustees, Margo gave a brief history of the ALPL Endowment Fund and explained the fund activity report that was included in the packet. Betsey Bell inquired how the administrative fees were determined. Margo explained that the administrative fees are 1.25% of the average market value of the fund. Margo left the meeting at 7:30 p.m.

There were no adjustments to the agenda or comments from the public.

1842-09
approve
minutes of
reg. mtg.

Jim Clark moved and Betsey Bell seconded to adopt Resolution #1842-09, approving the minutes of the regular meeting of February, 2009.

Call for Vote: All Ayes Motion Carried

The following financial report for February, 2009 was presented and placed on file:

	<u>General Fund</u>	<u>Building Fund</u>
Receipts MTD	\$ 74,988.22	\$ 111.91
Expense MTD	\$172,088.22	\$ 00.00
Balance-Operating Funds	\$ 8,879.35	\$ 56,202.85
Balance-Investments	\$ 15,552.74	\$ 327,182.62
Total Balance All Funds	\$407,817.56	

Lorie distributed corrected Bank Account reports. There was an error in the *Transfers* column on the Bank Account report that was distributed with the original board packet. She pointed out the addition of a *Working Budget Type* column on the Appropriations Report. This column specifies whether a particular line item is budgeted on a Monthly, Quarterly or Annual basis. She also added a description column to the check report. Larry Kovacs moved and Betsey Bell seconded to adopt Resolution #1843-09, approving the Fiscal Officer's February, 2009 report, monthly financial statements and investments.

1843-09
approve
financial
reports

Call for Vote: All Ayes Motion Carried

There were no gifts to the library in February.

Director's report: Mary gave a summary of the portion of Governor Strickland's proposed 2009/2011 biennium budget that would affect libraries. If approved, funding for OPLIN will once again be taken from the Public Library Fund, as it was in the 2005/2007 biennium budget. It is currently funded outside of the PLF from the General Revenue Fund. The total cost is \$3,703,150 for each fiscal year in the biennium. Library Services for the Blind and Physically Handicapped will also be taken from the PLF at \$1,274,194 each year. In addition to these reductions, the PLF will have lost approximately \$100,000,000 since 2000. OLC Legislative Day was March 11. Mary distributed handouts containing language from HB 1 and version 2 of the State of Ohio Revenue Distribution Funds. The line item summary of the Revenue Distribution Funds shows a recommended decrease of 13.6% to the public libraries line. HB 1 contains language pertaining to the transfer of the funding for the OPLIN Technology Fund and the Library for the Blind. The North Chapter OLC Trustees Dinner is Wednesday, April 15. Mary, Larry, Betsey and Jim will attend. We have recently had two part time positions vacated. Tech Services Material Processor, Cheryl Harmon, retired February 28 and Diane Yun, DiscoveryWorks Associate, resigned March 3. For economic reasons, these positions, totaling 38.5 hours/week, will not be filled this year. As a result, effective April 1, DiscoveryWorks will not be open on Wednesday evenings. Assistant Director Gerry Vogel is now the proud father of Lorelei Rose, born March 3. Gerry will be on paternity leave until March 30. Mary showed before and after pictures of the sewage ejector pumps that were replaced. The ballast and re-lamping project has been completed. Facilities Manager Marty Flynn took the old lamps to the County's Maintenance Warehouse for recycling.

Statistics: Circulation is down 10% for February and 8.8% YTD. Programming and attendance is up. Current holdings as of February 28 are 134,936.

There was no unfinished business.

New Business: The documentation outlining the 2009 proposed budget that was provided in the board packet was presented in a fashion that clearly showed the 2008 actual appropriations, the 2009 temporary appropriations budget, the 2009 proposed permanent appropriations budget and the certified revenue excluded from the proposed budget. Lorie pointed out that there are no major changes in the temporary appropriations budget which was approved at the December, 2008 board meeting. Lorie asked the board to approve the proposed permanent appropriations budget as presented on the condition that the first half of the property tax check for 2009 is not less than \$559,000. An agreement was reached to call for a special board meeting if the property tax check was below this amount. Betsey Bell moved and Irene Keyse-Walker seconded to adopt Resolution #1844-09, approving the 2009 Permanent Appropriations Budget, totaling \$2,773,896, which includes the General Fund budget of \$2,373,896 and a \$400,000 appropriation from the Building Fund, on condition that the first half property tax check for 2009 is not less than \$559,000.

A Roll Call Vote Was Taken: All Ayes

Betsey Bell AYE

Jim Clark AYE

Jennifer Kennedy AYE

Motion Carried

Irene Keyse-Walker AYE

Larry Kovacs AYE

Holly Kowalski AYE

Steve Lavelle AYE

After a brief discussion, it was decided that the best option for the available income from the Avon Lake Public Library Endowment Fund would be to hold the funds for distribution at a later date. Irene Keyse-Walker moved and Jennifer Kennedy seconded to adopt Resolution #1845-09, approving the recommendation made by the Director to inform the Community Foundation of Lorain County that the income available from the Avon Lake Public Library Endowment Fund (\$13,796.01) for the benefit of Avon Lake Public Library be held in the Fund for distribution at a later date.

1845-09
ALPL
Endowment
Fund
distribution

A Roll Call Vote Was Taken: All Ayes Motion Carried

- Betsey Bell AYE
- Jim Clark AYE
- Jennifer Kennedy AYE
- Irene Keyse-Walker AYE
- Larry Kovacs AYE
- Holly Kowalski AYE
- Steve Lavelle AYE

It was decided to change the date of the next regular board meeting from Thursday, April 9 to Wednesday, April 8 since several trustees would be unable to attend the April 9 meeting.

With no further business to discuss, the meeting was adjourned at 8:37 p.m. The next regular meeting of the Avon Lake Public Library Board of Trustees will be Wednesday, April 8, 2009 at 7:00 p.m.

President _____
Holly Moore Kowalski

Secretary _____
Jennifer Kennedy